

অসম বিজ্ঞান প্রযুক্তিবিদ্যা আৰু পৰিৱেশ পৰিষদ  
(বিজ্ঞান, প্রযুক্তি আৰু জলবায়ু পৰিৱৰ্তন বিভাগ, অসম চৰকাৰ)

**ASSAM SCIENCE TECHNOLOGY AND ENVIRONMENT COUNCIL**  
(Science, Technology and Climate Change Department)

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No. ASTEC/ENV/2188/2023/ 3308

Date: 29-11-2023

**Short Tender Notice**

Sealed quotations along with I.P.O of Rs 20/- only (non refundable) or Court fee of Rs. 8.25/- in favour of the Director, ASTEC, Guwahati are invited by the undersigned from **Guwahati based vendors** for supply of Food items: Supply of Food: Breakfast, Buffet Lunch for 400nos with VVIP High tea and this programme will be for one day only at New Auditorium, GMCH, Guwahati on 11.12.2023 for “North East Yatra for Lifestyle Environment (LiFE)”. The offer should contain detailed feature and breakup of rates in item wise. The quotation should reach to the undersigned by 2.00 PM on or before 06.12.2023 and would be opened on the same day at 2.30 PM. Interested bidder may offer rates on items as per column given bellow ( Rates should be quoted inclusive of all applicable taxes, duty & transportation etc.) This is a “Turn – key basis work. So bidders have to quote rate against all items mentioned below:

Items to be supplied:

- Item No.1** Breakfast: Puri, Sabji, Boil Egg, Banana and Tea  
Lump-sum amount per packet against these items are to be quoted.  
(Estimate for 250 nos persons) at 9:00 AM
- Item No.2** Buffet Lunch(Good quality):Plain Rice, Dal, Mixed Veg, Dry Fry, Chicken, Salad, Papad, and Sweet at 12:30 PM  
Paneer: only for vegetarian 30 nos approx.  
Lump-sum amount per person per plate (i.e 370 Non Veg and 30 Veg) against these items are to be quoted. (Estimate for 400 nos persons.)
- Item No.3** VVIP Refreshment: Tea, Biscuit and Drinking water (as per official Notification vide File No. 400968/1 dated 22 November, 2023)  
Lump-sum amount against per person & per plate against these items to be quoted. (Estimate for 30 nos persons.)
- Item No.4** Selected bidder has to provide 20 liter drinking water jar (15 nos) with 5 dispenser & paper cup (500 nos) free of cost (No payment will be made)

This is a “Turn – key basis work “and all the above mentioned items are to be quoted, otherwise quotation will be rejected. Any additional requirement to be executed would be directed by the Director, ASTE Council in due course of time (as and when required).

Terms & Conditions:

1. Rate are to be quoted inclusive of all applicable taxes, duties, transportation etc and applicable tax will be deducted at source against which necessary tax deduction certificates will be issued as and when required.
2. GST& PAN No. are to be mentioned clearly, otherwise quotation will be rejected (evidences are to be attached).
3. Work experience: Three copies of work order of similar nature of last Two year or current year are to be attached as a evidence of work done. Otherwise quotation will be rejected.
4. The evidences of valid License under Food Safety and Standards Act 2006 – evidence is to be enclosed otherwise quotation will be rejected.
5. Quotation in the sealed envelope should be superscripted with quotation for “North East Yatra for Lifestyle Environment (LiFE)”.
6. Payment will be made after getting satisfactory completion report of the work along with measurement thereof.
7. The Director, ASTEC reserves the right to accept any offer that would be advantageous to the Council or right to cancel any or all quotations without assigning any reason thereof.
8. Any dispute what so ever, will be confined under the jurisdiction of Gauhati High Court, Guwahati only.



(Jaideep Baruah)  
Director

Copy to:

1. ASTEC Notice Board.
2. Nodal Officer, ASTEC website.
3. Head, Environment division, ASTEC.
4. Dy. FAO, ASTEC for information and necessary action.
5. Office File



(Jaideep Baruah)  
Director