

Assam Science Technology and Environment Council

(Department of Science and Technology, Government of Assam)

Bigyan Bhawan, G.S. Road
Guwahati - 781005
Assam, India
Website: www.astec.gov.in



Telephone : 0361-2450646
2464621
Fax : 0361-2464617
E-mail : astec@rediffmail.com

No.: ASTEC/Env/1828/2017/ 621

Date: 26/02/2019

Notice Inviting Quotations

Sealed Quotations along with I.P.O. of Rs.20.00 only (non-refundable) or Court Fee of Rs.8.25 only or Demand Draft of Rs. 20.00 only in favour of the 'Director, Assam Science Technology & Environment Council, Guwahati' are invited by the undersigned from Printers with Class - 'A', registration from the Printing and Stationery Dept. of Govt. of Assam for printing of 500 copies of quarterly ENVIS Newsletters, ENVIS Assam, from the period of October to December 2019 issue, total 6 volumes, 500 copies containing 8 pages.

The offer should contain rates with complete breakup of cost for printing and stitching work of the booklet as mentioned below along with sample papers clearly mentioning the brands and other details. The matter would be provided by this Council. The quotation should reach the undersigned by 2.00 PM on 14/03/2019 and would be opened at 2.30 PM on the same day. In case the day happens to be a holiday the same would be opened on the following working day at the same time. Rate should be quoted inclusive of all applicable taxes showing the tax component. Interested parties are to quote rates on items as per column given below.

Specification:

Sl. No.	Items to be required	Estimated Quantity	Rate (Rs)
1	a) Size 1/4 Demy b) Paper 120 GSM art paper c) Single colour printing 4 pages d) Multi Colour printing 4 pages e) Designing of pages Single colour printing 4 pages Multi Colour printing 4 pages	500 copies is required per Quarter for 4 Quarters in a year	

Terms & conditions:

- The Soft Copies of the same will be provided as a raw format. Work orders for rest printing works will be issued as and when required.
- The Work will be executed in phase manner and is to be completed within 15 days from the date of issue of the respective Work-Orders.
- 100% payment will be made after getting satisfactory report from the concerned officer.
- The Director, ASTEC reserves the rights to deduct any percentage of the amount you quoted if the Standard of work is found inferior/unsatisfactory.
- Bill in duplicate along with challan should be submitted accordingly.
- Rate should be quoted inclusive of all applicable taxes and transportation etc. And applicable taxes will be deducted at Source against which, necessary tax deduction Certificate will be issued as and when necessary.
- Any dispute what so ever, will be confined under the jurisdiction of Gauhati High Court, Guwahati Only.

(Director)
ASTEC

- Notice Board
- Copy to - Dy. FAO, ASTEC
- Website : www.astec.gov.in
- Office copy

M/S
26/2/19

(Director)
ASTEC
26.02.19