

অসম বিজ্ঞান প্রযুক্তিবিদ্যা আৰু পৰিবেশ পৰিষদ
(বিজ্ঞান আৰু প্রযুক্তি বিভাগ, অসম চৰকাৰ)

ASSAM SCIENCE TECHNOLOGY AND ENVIRONMENT COUNCIL
(Department of Science & Technology, Govt. of Assam)

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No. ASTEC/ENV/1945/2019/3085

Date: 19.10.2019

OFFICE ORDER

In suppressing the earlier Office Order No. ASTEC/ENV/1789/2016/3120 dated 29.11.2016, following NGOs/ Societies/ ASCs have been appointed as District Nodal Agency (DNA) with immediate effect for implementation and monitoring of the School **Eco-Club** activities in respective districts of Assam under National Green Corps Programme supported by Ministry of Environment Forest and Climate Change, Govt. of India.

Sl. No.	District	NGOs/ Societies/ASCs appointed as District Nodal Agency
1.	Baksa	Green Environment Task Force
2.	Barpeta	Asian Mission Institute
3.	Biswanath	We For You
4.	Bongaigaon	Green Valley Society (N.G.O)
5.	Cachar	Five Stars Welfare Organisation
6.	Charaideo	North East Development Consortium (NEDC)
7.	Chirang	Bheraldi Rural Development Association
8.	Darrang	Pacific Unit
9.	Dhemaji	Assam Science Society, Dhemaji Branch
10.	Dhubri	Dhubri Rural Science Society
11.	Dibrugarh	Jeeva- Suraksha
12.	Dima Hasao	Peoples' Awareness Development Society (PADS)
13.	Goalpara	GEIOD Forum
14.	Golaghat	Society for Environmental Education of North East
15.	Hailakandi	Assam Science Society, Hailakandi Branch
16.	Hojai	Sonali Udyog Samiti (SUS)
17.	Jorhat	Society for Environmental Education of North East
18.	Kamrup	North East Zone Welfare Development Society
19.	Kamrup(M)	Rural Womens' Upliftment Association of Assam
20.	Karbi Anglong	Jakve Asong
21.	Karimganj	Rural Development Social Service Organisation
22.	Kokrajhar	Aryabhatta Science Centre, Kokrajhar Block
23.	Lakhimpur	KIRAN
24.	Majuli	Aryabhatta Science Centre, Ujani Majuli Block
25.	Morigaon	Assam Science Society, Morigaon Branch
26.	Nagaon	Society for Socio- Economic Awareness and Environment Protection (SSEAEP)
27.	Nalbari	The Green Globe
28.	Sivasagar	Bhagyalakshmi Anchalik Sishu Kalyan Kendra
29.	Sonitpur	Centre for Rural Development Action & Appropriate Technology (CADAT)
30.	Tinsukia	Soumar Bigyan Aru Poribesh Sangha
31.	South Salmara Mankachar	North East Zone Welfare Development Society
32.	Udalguri	Green Environment Task Force
33.	West Karbi Anglong	Committee on Socio- Economic and Health Development Assam (COSEHDA)

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Terms & conditions:

1. This order shall come into force for three years with effect from 19.10.2019 by suppressing the earlier Office Order No. ASTEC/ENV/1789/2016/3120 dated 29.11.2016.
2. No claim of DNAs will be entertained for further continuation. Inactive or non functioning DNAs shall be terminated at any time without notice.
3. A "Bond for Accepting Grants and Terms & conditions of ASTEC" in the organisation's Letter Head must be submitted by the selected DNAs for conducting NGC programme in schools for respective district.
4. DNA will have to collect required relevant information/ documents of School Eco Clubs from the Head of Institutions/ Teacher In-charge for onward submission to ASTEC. If necessary, selected DNAs may obtain relevant documents from the previous DNAs of respective districts.
5. Each DNA shall assist concerned Deputy Commissioner/ Inspector of Schools for taking initiatives to reconstitute a District Implementation and Monitoring Committee (DIMC) for three years as per existing structure within one month. Monitoring and other activities of Eco-Clubs are to be taken up by the DNAs in consultation with respective Inspector of Schools with due intimation to Deputy Commissioner & Director of ASTEC.
6. Payments will be made in favour of respective Bank A/c numbers of concerned Schools through electronic mode to take up activities by school Eco-Clubs and the Head of institution/ Teacher In-charge will provide all information to the DNAs in regard to the Eco-Club activities.
7. A list of School Eco Clubs will be provided to the respective DNAs for implementation and monitoring of Eco Club activities in their districts. DNAs can enrol up to 500 Schools per district and may replace inactive School Eco Clubs in consultation with the Inspector of Schools.
8. An amount of Rs. 5000.00 will be sanctioned and released to each School Eco-Club during this FY as annual grant to take up School level activities. Subsequent grant will be provided subject to availability of fund.
9. The DNAs shall get annual grant of Rs. 25000.00 per district for coordination, monitoring, travel & other expenses and all DNAs have to submit interim reports, Annual Report and Utilisation Certificates of the grant released to the DNAs. ASTEC authority may release additional or subsequent grants subject to availability of fund.
10. The DNAs have to collect UCs from all School Eco Clubs and keep UCs in their custody for future reference & record. Respective DNAs have to submit consolidated Report and Utilisation Certificates of the School Eco-Clubs as per Prescribed Format. Grants to the Eco-Clubs and District Nodal Agencies for the subsequent years shall be released only after receipt of satisfactory consolidated Report.
11. The Director, ASTE Council reserves the right to cancel any DNA, if found disadvantageous to ASTEC and the concerned district authority without assigning any reason thereof.
12. Any issues/ query related to the National Green Corps programme may be communicated to State Nodal Officer, NGC Assam through E-mail: ngcassam@gmail.com.
13. Any dispute what so ever, will be confined under the jurisdiction of Courts in Guwahati only.

(Dr. Arup Kr. Misra)
Director, ASTE Council

Memo No. ASTEC/ENV/1945/2019/3085

Date: 19.10.2019

Copy to:

1. All Deputy Commissioner (33 districts) – for kind information & necessary support.
2. All Inspector of Schools (33 districts) – for kind information & necessary support.
3. All DEEOs (33 districts) – for kind information & necessary support
4. Concerned NGO/ Society/ASC – for necessary action
5. Dy. FAO, ASTEC – information.
6. ASTEC website – for necessary action
7. Concern files.

(Dr. Arup Kr. Misra)

Webmaster
A-d-1111
23/10/19

(Handwritten signature)
19.10.19
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