

(To be given in School Letter Head)

To

The Director
Assam Science Technology Nad Environment Council
Bigyan Bhawan, G.S. Road
Guwahati- 781005, Assam

Sub.: School Plant Diversity Centre: Expression of Interest (EoI).

Sir,

We are interested to set up a School Plant Diversity Centre in our school premises. Necessary proposal along with other relevant particulars are attached herewith for your kind consideration and necessary action.

Enclo:

- i. A "No Objection Certificate" issued by the Inspector of Schools or the President, SMDC whichever is applicable.
- ii. Duly filled Expression of Interest (EoI) as per Format.
- iii. A rough plan & sketch of the proposed garden
- iv. 4 copies of photographs of the school campus showing the proposed area.
- v. A list of important species to be planted/ raised in the proposed garden/ nursery.
- vi. A photocopy of the 1st page of the Bank Passbook clearly showing the A/c No. & IFSC.

Date.....

(Seal & Signature of Head of institution)

(PROPOSAL FORMAT)

Proposal on

SETTING UP OF SCHOOL PLANT DIVERSITY CENTRE

For 2018-19

Submitted to

ASSAM SCIENCE TECHNOLOGY AND ENVIRONMENT COUNCIL

Bigyan Bhawan, G.S. Road, Guwahati – 781005

By

..... **School**

.....

.....

ENDORSEMENT

(To be given by the Head of Institution on Letter Head)

PROJECT TITLE: Setting up of School Plant Diversity Centre
..... (name of School).

1. Certified that the Institute welcomes participation of Dr./Mr./Ms.
as the Project Coordinator and Dr./Mr./Ms.
as the Co-Project Coordinator for the project and that in the unforeseen event of
discontinuance by the Project Coordinator, the Co-Project Coordinator will assume the
responsibility for the fruitful completion of the project.
2. Certified that the facilities required for implementation of the project and land required for
plantation purposes will be provided by this.
3. Institute assures that the fund will be utilized for which it will be sanctioned.
4. All activities will be completed within 11 months from the date of receipt of the fund and
Statement of Expenditure (SoE) & Utilization Certificate (UC) along with Report will be
submitted within next 15 days.
5. In case of non-implementation of the project in time, the released/ received amount will be
refunded to ASTEC with accrued bank interest.

Place:.....

Date:

Signature of Head of Institution

Name in full

Mobile No.....

THE PROPOSAL

(To be submitted on or before 11.01.2019)

1. **Project Title:** Setting up of School Plant Diversity Centre in (name of School).
2. **Name of School :**
Complete address:
..... **PIN:**
3. **Name of the Head of School:**
Mobile No.:
E-mail ID:
4. **Name of Convenor / Teacher in-charge:**
Mobile No.:
E-mail ID:
5. **Experts to be associated:**

Name	Mobile No.:	E-mail ID
i.
ii.
6. **Objectives:**
 - (i) Popularisation of sciences among masses by setting up of School Plant Diversity Centres.
 - (ii) Development of a School Botanical Garden with academic facility, like Herbarium & Museum, Photo Gallery and scientific books.
 - (iii) To provide quality education and educate school children on plant sciences and empowering them on biological sciences.
 - (iv) Conservation & cultivation of endemic and threatened plant species and the plants of high economic value involving students, teachers and general public.
7. **Target Group:** Students, teachers and general public.
8. **Proposed activities:**
 - (i) Constitution of a project implementation committee for Setting up of School Plant Diversity Centre as per guideline of the Notice for Expression of Interest.
 - (ii) Site preparation, protection & development within the school campus.
 - (iii) Pathway development within the proposed Garden.
 - (iv) Nursery development within/near the Garden.
 - (v) Documentation of plant species in and around the school.
 - (vi) Collection and plantation tree species having economical and ecological importance.
 - (vii) Collection and preparation of herbarium & museum specimens.
 - (viii) School level activities like cleanliness drives, meetings, seminars, competitions like drawing, quiz, extempore speech, essay writing, photography, etc.
 - (ix) Purchase of Almirah, cabinet & other relevant materials for plant diversity centre.

9. Infrastructure available:

- (i) Existing Botanical Garden: Yes/ No.
If yes, please mention the total area of the garden:
- (ii) Existing Green/ Poly/ Net House: Yes/ No.
If yes, please mention the size:
- (iii) Land area available for proposed Botanical Garden:BighaKatha
(Minimum requirement 3 Katha)
Type of land: High land :
Low land :
Flood prone land :
- (iv) School campus: Fully protected :
Partly protected :
- (v) Existing Room(s) available for activities : Yes/ No
- (vi) Existing Boundary Wall : Yes/ No
(a) Type: Full brick wall :
Fence/ Half brick wall :
Ordinary :
(b) Length of wall : Metres

10. Nominees for attending State Level Workshop (2 persons only):

- (i) Name of Teacher :
Mobile No. :
E-mail ID :
- (ii) Name of Teacher :
Mobile No. :
E-mail ID :

11. Estimated Budget for 2018-19: (Maximum budget provision is Rs 2,65,000.00*)

Sl. No.	Description of Items	Amount(Aprox.) in Rs.
1.	Land development & site preparation	
2.	Road/ pathway development	
3.	Nursery development & nursery materials	
4.	Plant collection & herbarium preparation	
5.	School level activities/photo display, etc.	
6.	Almirah/ cabinet	
7.	Travel, Book purchase, contingency, others, etc.	
Total (Rupees.....)		

*The fund is not meant for boundary wall construction.

12. Bank details of School:

- i. Cheque/ DD in favour of “.....”
- ii. Name of A/c holder as in Bank Passbook
- iii. Name of Bank:
- iv. Bank A/c No. :
- v. Payable at

I declare that, above mentioned statements are true to the best of my knowledge and belief. Any statement stated above is found incorrect, the ASTE Council authority may cancel the EoI or the Letter of Sanction and the fund, if released, will be returned to ASTE Council within 15 days.

Date:

(Signature of Head of institution with seal)